

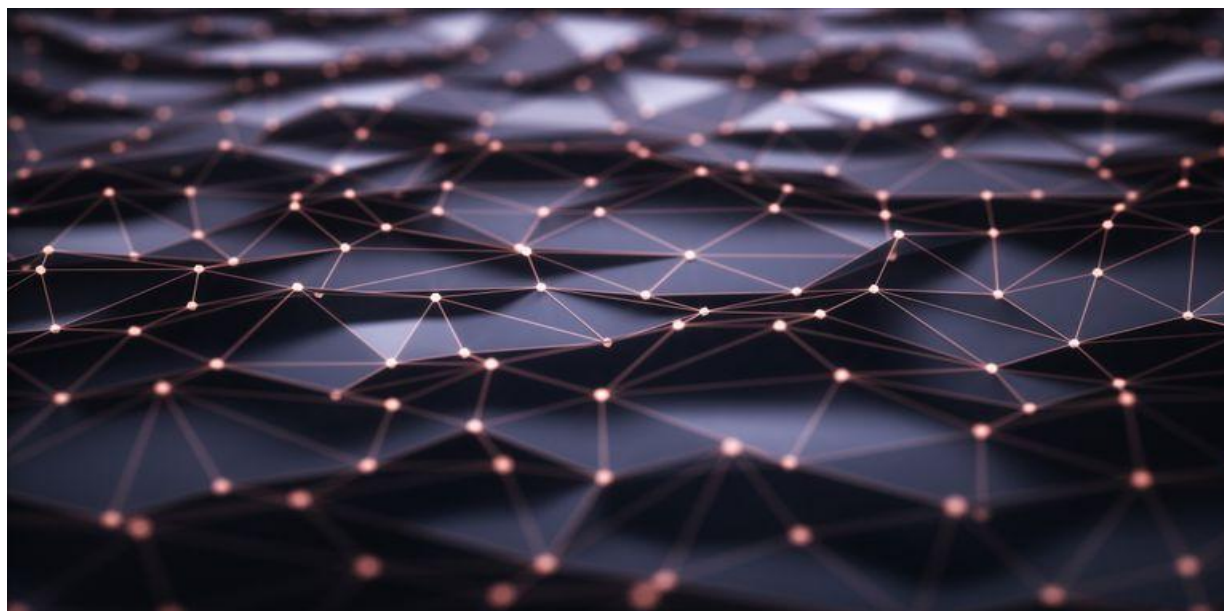


**Philipsburg Jubilee Library Foundation
Walter J.A. Nisbeth Road # 3, Philipsburg
Sint Maarten, Dutch West Indies**

Philipsburg Jubilee Library = Sint Maarten Library

Annual Report 2021

"Connecting Through Literacy"



Approved by the Board on May 19, 2022.

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Foreword from the board

The late Mr. Kofi Annan shared that “Literacy is the road to human progress and the means through which every man, woman and child can realize his or her full potential.” Under the theme “Connecting through Literacy”, we echo the goal of bringing forward all the potential from within the community of Sint Maarten through every person living on the island and even those abroad who use our services virtually.

At the center of each country is a community that vibrates and grows. It is therefore very important that the Philipsburg Jubilee Library plays a vital role of connecting all parts of our society from toddlers to seniors. As the COVID-19 pandemic moves to an endemic phase, we have started more face-to-face activities in 2021. These activities align with our 2021 goal of “Connecting through Literacy”.

To bring the theme of this year to life, a summary of activities is listed below. Further details of all activities executed are included in the annual report.

- In collaboration with R4CR and donations for, the satellite at Belvedere was completed. The library is now closer in the community where it provides a location for reading and homework. The expansion of services is an enhancement as the current location of the library in Philipsburg is small as the plans for the new rebuild library takes shape and soon becomes a reality.
- Literacy development program was subdivided in several phases. These programs included highlight of local authors and traditions. ISTEP historical markers at the library to educate and increase the knowledge of historical sites around Sint Maarten. Digital reading activity was part of this series encouraging virtual connection to the library.
- Black history month highlighted the achievements of local authors and poets as we empower and support our own by showcasing their talent.
- Under cultural development, emphasis was placed on stimulating steelpan through history and playing the instrument. Story telling was included to connect the audience with the steelpan.

The library team remains committed under the leadership of both the director Glenderlin Holiday and the managing board Chairman Paul Martens. The staff remains motivated and involved in the activities of the library as we seek to expand and be an effective vehicle for literacy. The pivot to offering more virtual activities began earlier than the pandemic through our e-book collection and later with access to the “Koninklijke Bibliotheek” digital collection. However, the virtual services were accelerated by the pandemic such as programs through our social platforms.

In all aspects, there are both victories and challenges. The positive of the feedback received from patrons of the library services was motivation as we face challenges. This year the Philipsburg Jubilee Library got instructions to cut 12.5% as required by the Government of Sint Maarten based on the directive of the Dutch Government. In addition, the library’s governmental subsidy was cut putting further financial strain on the institution.

The Philipsburg Jubilee Library is thankful for 2021 as we boldly faced the challenges and operated basing our decisions on what is best for the library. In the pages that follow, we share the Philipsburg Jubilee

Library 2021 summary thanking the Government of Sint Maarten and our many partners that enable us to continue to be resilient pressing on to the higher highest.

Introduction

The central theme for the 2021 Activity Plan, “Connecting Through Literacy “, functions as the guide to organizing related activities, events and special programs that has its ultimate goal to improve offered services to the patrons and the public at large.

Philipsburg Jubilee Library (PJL) is a not-for-profit, non-governmental, subsidized public library.

As Sint Maarten’s only Public Library it functions as a strong community partner which provides programs and services that bring people together, foster creativity, and encourage lifelong learning. It also preserves our storied past, enriches present lives, and prepares the young and old for an ever-changing future.

Since March 1, 2019, the Philipsburg Jubilee Library (PJL) has been operating at its temporary main location on the Walter J. A. Nisbeth Road # 3, in Philipsburg. The temporary location has enabled the library over the last three years to prioritize digital innovations as an investment in the future.

Taking into consideration the location and the limited space, the Board and management embarked on seeking funding through a grant in the latter part of 2020 via R4CR. On receipt of the grant the library has been able to extend its services to patrons and visitors in January and then in July 2021 to Cay Hill and Belvedere and their surrounding neighborhood. Having the two additional two locations allowed the library services to be more accessible to offer the same standard services.

Aims and objectives

The Philipsburg Jubilee Library started operations in 1923 and was later established on September 27, 1974, as a foundation. Under the articles of incorporations some of its key aims and objectives are to:

- provide a balanced and up-to-date collection of books and e-books.
- build capacity for literacy, education and technology.
- maintain and preserve books, materials, and resources with historical, cultural, social, economic and archival value, and other related materials in an organized collection to provide members of the community with these materials and enrich their personal and professional lives.
- provide materials that will stimulate student’s acquisition of factual knowledge and the development of literacy appreciation.
- lead the community in impactful civic engagement and facilitate connections among diverse audiences.
- contribute to the well-being and success of its staff.

Vision and mission

Vision

PJL’s ultimate vision is to be a gateway for information in Sint Maarten and to be the welcoming heart of our community where all come to learn, explore, discover, create, and connect by:

- promoting valuable customer service through a motivated, knowledgeable, and friendly staff,

- connecting with the needs of a growing and diverse community,
- developing strong community ties through programming and activities
- offering training and workshops and access to evolving technology.

Mission

PJL's ultimate mission is to strive to promote a lifelong love for reading, learning, and literacy, through quality literature activities and by providing a safe environment for a cross section of target groups in our society by:

- investing in book collections conducive to intellectual growth and creativity,
- facilitating access to information resources,
- teaching the effective use of information resources and critical evaluation skills
- offering research assistance.

PJL Board and management's aim is to accomplish its mission and vision through core values such as:

- Exercising responsible stewardship in support of the library's goals and objectives.
- Being good stewards of the PJL's assets, finances and material resources.
- Employing a collaborative, creative, and positive staff focused on library users' interests and needs.
- Providing a warm and welcoming place for community members to gather.
- Being actively engaged in the life of the community.
- Ensuring equal and equitable access to library materials.
- Protecting the confidentiality of library patron records.

Organizational structure

Managing Board per July 1, 2021

- Mr. P. Martens, Chairman
- Ms. J. Dupersoy, Secretary and Vice chairlady
- Ms. J. Peterson, Treasurer
- Mrs. S. Pantophlet-Gregoria, Member
- Ms. S. Leon, Member
- Ms. E. Evans, Member

Management of operations

- Ms. G. E. Holiday, M.A.Ed., Director per January 1, 2020.

Staff

- Drs. P. D. Lucas MCM, Project Manager.
- Mrs. I. Hughes, Manager of Information service, HR officer.
- Mrs. F. Housen, System Administrator.
- Ms. J. Lambert, Finance officer, General Librarian
- Ms. M. Powell, Children & Youth Librarian, PR Officer & Activity Coordinator.
- Ms. M. Spencer, Circulation Clerk.
- Mr. D. Helligar, Facility and IT Support.
- Ms. S. Richardson, Secretary / Coordinator Books selection and acquisition/ Circulation desk Supervisor.
- Mr. L. Chintaman, Security officer.

Operations

Opening hours

PJL-ARB Main Library (Philipsburg)

Monday to Friday: 9:00 am to 5:00 pm

Saturday: 10:00 am to 1:00 pm

PJL-HSCS Satellite (Cay Hill)

Monday to Friday: 2:30 pm to 6:00 pm

PJL-BEL Satellite (Belvedere)

Monday to Friday: 2:30 pm to 6:00 pm

Note: Accessibility to the digital library service is 24 hours per day (Libby App and Royal Library App).

Membership

The total amount of registered members per January 1, 2021, was 11.153 and the number of registered memberships per December 31, 2021, was 11.186

Services

The regular services include borrowing and returning of books, new membership applications and renewal of membership, assistance with the digital library membership, provision of a facility to read local newspapers and magazines, computer use access, research services, workshops and other literacy development-based events.

Information Desk

PJL's established multi-functional information helpdesk, allows patrons and visitors to be assisted with questions about the full-service package of the PJL, such as Libby access, the Royal online library access, research, school assignments, and special book demands. The PJL has also extended its service to handle information questions via email.

Training and support

The library also offers specific services such as training and support to the sister libraries Saba and Sint Eustatius since 2014 which consists of annual assistance with statistics and reporting.

Year calendar of activities

Theme- based activities

Since 2020 the programs and activities are categorized under the themes Literacy Development, Cultural Development, Personal Development and Social Development. The two-fold long-term goal of the planned activities is foremost the promotion of the library services and the increase of membership.



The timeline of most themes and attached activities execution is one month, while two themes can be combined over two months. Depending on the combination of themes the focal groups or the entire staff join together to execute the programs or projects.

In order to ensure leadership and accountability within the groups, a coordinator is assigned to each theme-based activity. Each focal group is required to present the to-be executed monthly activity or activities in a project file and include a projected budget for the project manager's verification, the approval by the director and the final approval by the board. Once the final approval is received the program or project is executed.

Activities and events 2021


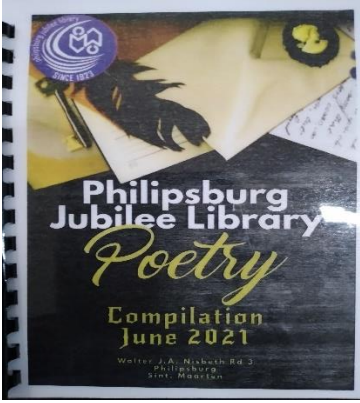

Theme	Outcome/Results
Literacy Development Phase 1 Activity Literacy Outreach 1 Timeline January	In the month of January, the library provided caregivers of small children with an activity calendar. This activity calendar provided these caregivers on a daily basis with activity ideas for them to do with their young children. There was also a visit organized for one of the Play schools' children to come and enjoy a story at the library in January there was also a Story Time session held at the Christian Hillside School.
Literacy Development Phase 2 Activity Black History Month Timeline February	In commemoration of Black History Month and the continuation of the annual theme since 2013 "Passing on our Legacy". Our primary focus is to highlight the achievements of the St. Maarten people. The passing on of history, culture and legacy to the future generations showcased persons who made a contribution in the aforementioned area. In 2021 Roberto C. Arrindell and Mageda Jackson art collections (paintings and sculptures) among others art collections were showcased in the library. The aim of the celebration is to present meaningful activities in the form of observance and embracing local heritage. In keeping with the tradition and culture, local traditional Caribbean style catering of smoke herring and rice, performances of traditional West- African music Yakossifee with musical instrument the Kora by Souleymane Camera and Djembefolettes and poetry by Mageda Jackson and Roberto C. Arrindell in observation.


Theme	Outcome/Results
	<p>ISTEP Historical Markers of St. Maarten's History and Experiences - Inspiring Students with Technology in Education Project were introduced via a PowerPoint presentation to all subsidized secondary schools form 1 & 2; 75 % was in attendance of the stipulated 404 participants.</p> <p><u>A Book Launch</u> was held in collaboration with Conscious Lyrics Foundation and local author Jean O'nelli Blaise's book "KUSHOBI". The launching of this book is yet another initiative to inspire youths to produce literature,</p> <p>Special stories in keeping with the BHM theme <u>were</u> featured on the virtual time programs "Raising and Creating Readers" on Facebook during the month on the Wednesday and on the Saturdays. Two special guests along with the library story readers entertained the much-appreciated audience on Facebook.</p> <p><u>Power of Knowledge Series.</u> A virtual panelist presentation was organized under the theme Oral History & Testimony. It was the first ever BHMO virtual forum held by the library. The main focus was to highlight the perseverance of legacy and literacy- acknowledging the educational consciousness of our local heroes. The selected participants were the moderator Mr. Elton Jones, along with the panelist Mr. Leonardes Friday, Joseph Lake and Jonathan van Arneman. The interactive panel discussion centered around the positive development and perseverance of business minds by local entrepreneurs during which they shared testimonies about contribution to the development of this small island nation, Sint Maarten.</p>
<p><i>Literacy Development Phase 3</i></p> <p>Activity Digital Reading</p> <p>Timeline March</p>	<p>The "Digital Reading Program" was held throughout March 2021 the registration was open to the public. The program consisted of daycare and primary school visits to the library and three hands-on workshops every week, for interested participants</p> <p>Story time were held with the invited daycares children every Thursday from 10:00 am to 11:00 am.</p> <p>The main objectives were for participants to become aware of the PJL E-book services and to promote reading through technological devices such as smartphones, tablets, laptops etc.</p> <p>Participation was FREE.</p>

Theme	Outcome/Results
	<p>The workshops were very interactive, and they were held every Monday, Tuesday, and Wednesday from 2:30 p.m. to 4:00 p.m. The maximum number of participants per workshop was six (6). This was simply based on the limited space at the main library. The first workshop group was on Monday, March 1st, and the last workshop was on Wednesday, March 31st, 2021. At the sessions, participants were able to learn how the digital library works, and answers were given to the questions that were posed during the workshop on how to select, manage, and read an e-book online.</p>
	
<p>Cultural Development Phase 1</p> <p>Activity Jubilation</p> <p>Timeline April</p>	<p>Jubilation is a broad theme and cannot be completely covered in one month, so this years' focal group has decided to present a project file that will focus on the development of and the art of steel pan music.</p> <p>The objectives were:</p> <ul style="list-style-type: none"> -To teach the history of steelpan, its origin, introduce various types of music that is played on the steelpan. - to stimulate, and encourage the students, teachers and the public to read and to learn more about Steelpan development. - Collaborate with schools and steelpan groups to offer students, teachers, and the public an opportunity to enjoy and embrace the beauty of Steelpan music in a safe educational environment. -To encourage the schools to place steel pan instruction on the music curriculum. <p>Two Group 7 classes from Oranje school and two Form one classes of the Sundial school were selected. The Oranje School student's sessions were taught by the Sweet Steelpan Entertainment Group at their training center on Front Street. The students at the Sundial school were taught by St. Maarten's Steelpan artist young Percival at the Philipsburg location on the porch.</p>

Theme	Outcome/Results
	<p>The program also included story time and handcraft during which the story about Steelpan in the Caribbean for Toddlers was read and the children colored pictures of steelpan and sang songs.</p> <p>Survey: The students participating in the survey indicated that it was a good learning experience - the information of the notes and its relevance to the music tunes was very enlightening to the majority. In summary the majority of the students expressed their interest in learning to play steelpan.</p> <p>The pictures below show the students of one of the elementary school students and one of the primary schools and one of the secondary school students enjoying a steel pan teaching moment with the two young steelpan instructors. Also, in picture are to photos taken during the closing ceremony with the head owner of the Sweet Steelpan Entertainment group and the Oranje School music teacher, Mr. Eusebius receiving their certificate of participation as a vote of thanks.</p>
   	
Cultural Development Phase 2	<p>The activities for Literacy outreach 2 centered around school visits. The school visits consisted of a team of authors and volunteers treating the students ages 5 and up with stories of local authors such as Ms. Robyn.</p>

Theme	Outcome/Results
<p>Activity Literacy Outreach 2</p> <p>Timeline May</p>	<p>Boasman and Ms., Greta. Marlin. The volunteers were retired teacher Ms. Dorothy Richardson and a very young 3-year-old story reader Ms. Amara Richards.</p> <p>While visiting various schools a quiz about the history of the library was given. The students and teachers who provided the correct answers received a face mask with the library logo printed on it.</p> <p>These scheduled presentations also allowed the library staff to promote visits to the library and remind the teachers to encourage the children to become members.</p>
	
<p>Literacy Development Phase 5</p> <p>Activity "Poetry"</p> <p>Timeline June</p>	<p>The goal of the month's activities to offer participants the opportunity to learn how to express themselves through poetry, how to enhance their writing skills and introduce them to works of other writers who share similar goals.</p> <p>The poetry workshop was taught by the local poet Roberto Arrindell and gave a class on how poetry is written and how one can express oneself through this medium.</p> <p>The poems were judged on certain criteria, such as aesthetic value, emotional impact, educational value, rhyming verse, repetition of sound, use of historical or cultural themes, and word choice, among a number of other criteria. Two of the poetry contest judges were Tamara Groeneveldt and Lucinda Audaïn.</p> <p>The participants' poems were compiled in a booklet produced by the PJJ library and the program was closed off with a small ceremony. The ceremony included the showing and a brief discussion on a documentary on the famous Caribbean poet Derek Walcott.</p>

Theme	Outcome/Results
	<p>The second part of the ceremony featured presentations by the participants of their poems. Each participant received a copy of the booklet entitled “Philipsburg Jubilee Library Poetry Compilation June 2021.</p> <p>The poems of the first place and second place winners were showcased in a booklet that was given out to them at the ceremony. The library also has two copies available to the public. The concept of the book was developed as it was considered that contestants brought such good quality poems to the table that their talent should be exhibited to the public. The objective was to give contestants a feeling of accomplishment as well as offering the public a glimpse of what talent Sint Maarten has to offer in the area of the Arts.</p> <p>The overall winner of the poetry contest was Mr. Kevin C. James.</p>
  	
Social and Personal Development Practices Phase 1 Activity Recreation and Motivational Strategies Timeline July	<p>Activities were organized to stimulate awareness of youngsters and adults around the impact of recreational activities on a person’s health.</p> <p>The activities included a talk on the impact of “Zumba “an exercise fitness program and the participation in a Zumba class on the parking lot.</p> <p>Story reading about different recreational activities by Ms. Greta Marlin.</p> <p>A puppet Show with the emphasis on the importance of healthy exercise.</p> <p>The activities were well attended and below are some pictures of the Zumba activity that was form the onset supported by Mrs. S. Wescot-Williams.</p>



Theme	Outcome/Results
 <p><i>Social and Personal Development Phase 2</i></p> <p><i>Activity</i> <i>Power of Knowledge Program</i></p>	<p>The project file was prepared, and the focal group was ready to host part two of the Power of Knowledge Series on Financial Planning, but unfortunately the presenter cancelled. The first part was very well received the year before, so this is definitely one program that will be re-visited.</p>
<p><i>Literacy Development Phase 6</i></p> <p><i>Activity</i> <i>Literacy Outreach 3</i></p> <p><i>Timeline</i> <i>September</i></p>	<p>Literacy Outreach III, themed “Reading freaks Me Out” Part 2, is a recreational and educational program geared towards teenagers, it aims to encourage, stimulate analytical reading of literary works among the youth on the island.</p> <p>This year the book “Dear Young Black Queen” by Jennifer Brooks was featured.</p> <p>The objectives were threefold, to motivate teenagers to become avid readers, to foster self-awareness and to host a book discussion.</p> <p>Several sessions were held with the focal group to discuss the process of the program, to review the content of the book, prepare the youngsters for the promotional radio interviews on both sides of the island and provide guidance and tips for the six secondary level youngsters participating in the book discussion.</p> <p>These interviews resulted in the library receiving a donation from Air Caribe, which led to some of the students getting the opportunity to do an interview of at WTN TV station. An opportunity that left quite an impression on the youngsters, as it is not usual that youngsters are offered this type of exposure.</p> <p>One of the highlights for the youngsters was the opportunity they received to meet and interact with the writer of the selected book “Dear Young Black</p>



Theme	Outcome/Results
	<p>Queen” written by local author Jennifer Brooks in the meetings and for the radio interviews.</p> <p>The group received a special treat as the author Jennifer Brooks did an Interactive session “Author Book Read” which was an introductory teaser highlighting topics towards stimulating the reading and the analyzing of the non-fiction work.</p> <p>The book discussion was aired live on the P JL Facebook on September 22, 2021. The actual number of viewers surpassed the projected 100. The youngsters, one male and three female did a good job analyzing the section of the book that was assigned to them and the general feedback from the viewers was very positive. The virtual activity was facilitated by Angelique Gumbs.</p> <p>The program was closed off with a Sip and Dip activity at the Parotte Ville, where they enjoyed some painting and socializing and recognition for a well-done job. The author was also present and expressed her appreciation for the support received by P JL, all the readers and even offered the young man to have his picture used as the cover for her next book to be a Young Black King.</p>





Literacy Development Phase 7	<p>Book Week’s Theme remained for the second year “Read Any Place, Any place and any Book”.</p>
Activity Book Week	<p>Book Week, like all other years 2021 core objective is to encourage people to read books with the focus on primary level students.</p>
Timeline October	<p>The month of activities started with an opening ceremony under a tent in the parking lot. Important and very prestigious to mentioned is opening ceremony program also included the launch of the library’s series of youth</p>



Theme	Outcome/Results
	<p>first books entitled “How St. Maarten youth dealt with the COVID-19 pandemic - Impressions of the COVID-19 lockdown. This stories in this book were written during the lockdown 2020 and the publishing was possible through a sponsorship by Seven Seas Company.</p> <p>Among the invited guest was one of the Board members, the Minister of Education, School representatives, other special invited guest, parents and writers of the stories in this book and the Poetry booklet developed and printed by published by the library in June. The audience were treated to presentations by the students and participants in programs held earlier in the year.</p> <p>All the schools on the island, the writers and other supporters of the development of the book received 1-2 copies of the COVID-19 book.</p> <p>Students in the schools were requested to draw pictures about the theme for posting and publishing in the media</p> <p>Pre-school children were invited to the library for story time about their teddy bears and children were encouraged to bring their bears for a sleepover at the library. One of the attractions was also a puppet show at on the veranda of the library in Philipsburg.</p> <p>The public was once again encouraged to return books during a special two weeks “Grace Period “held in October. This was advertised in the media on the library media platforms, however not many made use of this opportunity.</p> <p>The book week Fun Day and the public launching of the Belvedere satellite was attended by the MLK school, the youths from the Belvedere Community Center, and other children in the community. The program was well attended, and the children was treated to story time with Dora , fun games , story readings by our very own Ms. Powell inside the library satellite and by our regular volunteer for story readings, Ms. G. Marlin under the tent at the Belvedere-Satellite.</p>

Theme	Outcome/Results
	
<p>Cultural Development Phase 2</p> <p>Activity Cultural Celebrations St. Maarten Traditions</p> <p>Timeline November and December</p>	<p>Annually the Library uses these two months to focus on cultural celebrations, such as St. Maarten day and the celebration of the library's anniversary on November 23, 2022.</p> <p>However, taking the ongoing societal challenges and the boundaries associated with the pandemic, the unclarity about the status of the construction of the new library and the necessity to meet with stakeholder in this last quarter of the year etc. a decision was made by the Board to not organized a specific activity for the 98th Anniversary. However, a press release commemorating the milestone of 98 years of existence by Mr. P. Martens, the president of the Philipsburg Jubilee Library Foundation was made and published on the various media outlets.</p> <p>The focus was then turned to execution of the inventory of the books in the containers located in the parking lot and the extension of the services at the satellite by the Hillside Christion School for the classes on Thursday mornings from 9 :00 am to 12:00 noon in November. This allowed students to visit the satellite during the morning hours every Thursday. A schedule to accommodate the visits of all the classes was made in close collaboration with management of the school. Since then, each week one staff member reports to the Cay-Hill Satellite from 8:00 am to 12:30 pm. Offering that extra service is now contributing to a great increase in the overall number of visits to that location. The students look forward to their visits and enjoys not only using their membership cards to take books, but also gathering on the floor and listening to a story every so now and then which is told by the librarians on duty.</p>

Theme	Outcome/Results
	

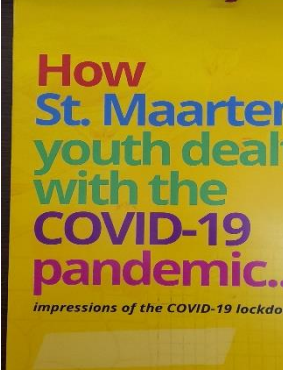


Special events / projects




Activity/Program	Description / objective /outcome
<p>Satellite HSCS Cay Hill</p> <p>Timeline January</p>	<p>The opening of the library first satellite which was made possible by the grant from R4CR in 2022 took place on January 11, 2021.</p> <p>The program consisted of steelpan entertainment by young steelpan artist Percival, the signing of the agreement between the Philipsburg Jubilee Library Foundation and the Hillside Christian School Foundation (HSCS) and management staff. Other attendees included the R4CR representatives, the PJJ Board, Management and staff. The ribbon was cut by Mr. Richard Nicolas, the former library book mobile driver and to get it all going a toast was made in front of the door of the satellite as seen below.</p>
	
<p>Virtual Story Time on PJJ Facebook Page</p> <p>Timeline January and ongoing</p>	<p>The two-library virtual story time, "Raising Readers and Creating Readers" are aired twice per week on the library Facebook page on Wednesday and on Saturday.</p> <p>On request of the Rotary Sunset a partnership to host the story time was established February 2021 and ended in June of 2021 as a start.</p> <p>A follow up request was made to continue this partnership in the next year was received from the Rotary Sunset and is being considered as this collaboration has contributed greatly to the increase of the viewing on both PJJ's and the Rotary social media platforms.</p> <p>In picture are Ms. M.Spencer, host of "Raising Readers" and Ms. Powell, host of "Creating Readers" along with two members of the Rotary Sunset Club.</p>

Activity/Program	Description / objective /outcome
	
<p>Parking Lot</p> <p>Timeline January and ongoing</p>	<p>The commercial parking which opened July 13, 2020. This was during the COVID-19 pandemic remained operational.</p> <p>However, in the third quarter of the year PJL only retained one parking lot attendant in service. The other hours were outsourced to a security company, that which submits an invoice monthly for the hours of services rendered. The opening hours are now from 9:00 am until 5:00 pm.</p> <p>The drugstore customers may exit the Parking lot no later than 6:00 pm.</p> <p>The objective is to provide parking additional for the community in the center of Philipsburg and to ensure that the parking area is clean, and vandalism of the property is as least as possible.</p>
<p>Biblioneef Books</p> <p>Timeline May and ongoing</p>	<p>The Biblioneef books from the Netherlands were received on May 27th, 2021.</p> <p>The shipment not only consisted of books for the Philipsburg Jubilee Library, but also for the Sundial school and the Division Education Innovations. The shipment was stored at the Sundial school for about two weeks and then moved to the library container in the Parking Lot.</p> <p>A grand total of 3.003 <u>used books</u> were received from the Netherlands in two pallets; one pallet with 1.307 children's books, and one pallet with 1.696 children and adults' books.</p> <p>Inventory is ongoing as the library remains challenge with space and storage. These books will become part of the library inventory and made available for patrons all three locations</p>

Activity/Program	Description / objective /outcome
	 
<p>New Library Website</p> <p>Timeline May and ongoing.</p>	<p>Preparations for the launching of a new library website started. A photo Shoot of the board and the staff for the new website was held in June. Planning and implementation meetings are held with an appointed team of five, consisting of two Board members and the director, the project manager and the IT Coach.</p>
<p>Reading Program. Drive</p> <p>Timeline Start October Ending March</p>	<p>In May 2021, the library received a grant from the Dutch Royal Library. The objective of the grant was to encourage teenagers to read. The library decided to use the grant to expand its collection with books and e-books about (young) entrepreneurship. The books will be available on all three locations.</p> <p>At the same time the library started with an orientation to entities and individuals that are engaged in the subject of entrepreneurship. The objective is to develop an island-wide young entrepreneurship program.</p>
<p>Satellite in Belvedere</p> <p>Timeline July</p>	<p>The opening of the Belvedere Satellite took place on July 16, 2021. However, funds to cover the pergola was a challenge. This will be tackled in 2022. Once the pergola is completed the Bel-Sat a schedule will be put in place to accommodate the schools in that area during the morning hours.</p>
	

Activity/Program	Description / objective /outcome
<p>AUC-PJL SMAART Program.</p> <p>Timeline July</p>	<p>This joint held program called “Body SMAART” is about health with a focus on the anatomy of the human body. Over 20 students offer interactive sessions to motivate patrons, specifically primary level students and their parents to improve their health by creating a fun filled environment.</p> <p>Together with the library this health program is offered during AUC annual Community Action Day for more than five years. Both institutions were very pleased to re-activate the program once again even though challenged with the COVID restrictions in place. The program was held under a tent at the parking lot and all regulations were adhered to.</p>
	
<p>Youth Book Series</p> <p>Timeline October</p>	<p>In October PJL Library launched its first of the youth book series; How St. Maarten’s youth dealt with the COVID-19 pandemic... its Library Book Series about the youth in Sint Maarten</p> <p>The booklet consists of short stories, poems, and drawings from students that participated in a contest about the subject. It is the intention of the library to launch each year a booklet about the youth in Sint Maarten.</p> <p>The book was launch at the opening of the 2021 Book week in October. The printing of the book was sponsored by Seven Seas and the publishing of the book was made possible through the contributions of several business companies and others on St. Maarten. The sponsors are Adolphus Richardson Technology Office, Intertoys, Class Electronics, Office World, Shop and Take and TELEM.</p> <p>The book was designed by Suppa Duppa Productions: design and layout and the Philipsburg Jubilee Library; text and editing.</p> <p>Schools on the island received either one or two copies. The book is available at all three library locations and can be bought for a small fee of \$10 on request. The funds and other sponsorship will be used for the support of the library’s annual development and publishing of the youth book series in the coming years.</p>



Activity/Program	Description / objective /outcome
	<p>In picture are recipients of the 2020-2021 first book from the library Youth Series launches during the Book week in October. Recipients included the Minister of education, Drs R. Samuel, board member Ms. E. Evans, participants in the Poetry program and Ms. G. Marlin.</p>
	 
<p>Book Start</p> <p>Timeline November</p>	<p>Book Start is a nationwide program which aims at an early start of rhyming, storytelling and book reading. Parents of baby's (aged between 4 to 14 months) receive a Book Start case including a baby book, CD-ROM with songs and flyers explaining how vital book sharing is.</p> <p>This year the library relaunched the Book Start program. Still limited in our outreach to parents due to COVID it was decided to visit the schools where the language of instruction is Dutch. The program was introduced to the teachers and the students of Cycle One Year One (age 4) and Cycle One Year Two.</p> <p>A follow up visit will be organized in 2022 and a collaboration with the PTA will be sought. In the meantime, efforts are ongoing to received additional Book Start cases that will have both English and Dutch books. This will allow the library to expand its outreach to the baby clinics, the hospital and other primary schools.</p>

Activity/Program	Description / objective / outcome
	 
<p>Container Inventory Project</p> <p>Timeline October and ongoing</p>	<p>After some 4 years of storage in the containers placed by the Library Parking lot an arrangement was made with the Leonald Conner School to allow the library to use one of their classrooms to sort over 50,000 books. Approximately 2-3 staff members went to the LCS twice per week to inventory the books. The intention was to wrap this up within 5 months, but due to a varied of circumstances the project is still ongoing.</p>



HR training activities and personnel events

Event	Description /objective /outcome
KOHA System Training Timeline April 26, 2021	<p>KOHA training took place over a period of (1) one day. The KOHA training took place on April 26th, 2021, from 10.00 - 11.00 am</p> <p>Sint Maarten, Saba and Sint Eustatius participated in the training where they got an intense hands-on training on how to stay abreast of the different features that the program has to offer.</p>
KOHA System Upgrade Timeline June	<p>Koha Upgrade , KOHA is an open-source integrated library system, used world-wide by public, school and special libraries. The KOHA system was upgraded to version 6.5 on June 3, 2021.</p>
NPower Training “Making Short Movies” workshop. Timeline October 6, 2021,	<p>DH attended the “Making Short Movies” workshop.</p> <p>Participants were had the opportunity in this course, to learn how to:</p> <ul style="list-style-type: none"> · Film and edit video on smartphone/camera · Make short videos · Plan and produce short form video · Turn your phone into a pro video camera · Substantially increase the quality of your videos
NPower Training “Googles Suite/Workplace” workshop. Timeline October 9, 2021	<p>DH attended a six-hour workshop for St. Maarten based NPOs to learn how to effectively use Google Suite to improve the way their organization manages data.</p>
NPower Training “DATA Analysis Workshop” Timeline November 2021	<p>MP and FH attended the “DATA and Analysis workshop”, which took place in November 2021.</p> <p>What is Data analysis? It is the process of evaluating data using analytical or statistical tools to discover useful information. Google sheets, and Microsoft Excel is popular in the world of data analytics. With this workshop We got an on-hand training on how the different elements work, we have put into practice what we have learned.</p>

<p>30th Anniversary of Staff member celebration</p> <p>Timeline September</p>	<p>Staff member F. Housen celebrated her 30 years of service at the PJJ in September.</p> <p>She received, one day off, a gift as a token of appreciation and a staff and board lunch was held in appreciation of her 30 years of service at the PJJ. Her family members were in attendance and much appreciation was expressed by Ms. Francia Housen, Media Coach.</p>
	

General services

Books

Books at PJJ- ARB- HCS

The number of books at the three locations in 2021.

Location	Period	Period
PJJ -ARB	Per January 1, 2021 6,305	Per December 31, 2021 7,748
PJJ-HSCS	Per February -- 2021 3,887	Per December 31, 2021 4,268
PJJ –Bel Sat	Per July - 2021 2,726	Per December 31, 2021 2,947

Statistics

E- Books status

In January 2021 there were about 2,000 e-books available including books for toddlers, exams, and adults. On December 31, 2021, there were 2,500 plus e-books available on Libby.

Kingdom Library partnership

The monthly meetings with the Kingdom Library and the other Dutch Caribbean Libraries since June of 2020 have continue. The partnership is a great platform to exchange ideas and share knowledge and experiences. The use of the PJJ and the Kingdom Library online service is still not to a satisfactory level, however the Management and staff continue to promote this service to the patrons and in particular to the high school students. This online service offers all users the opportunity and accessibility to over 50,000 e-books or more.

Members

The recorded number of members for 2021 is 11,186.

Visitors

The recorded number of visitors in 2021 is 5,432. PJJ's most visitors in this year were the toddlers, the primary school children and the young adults. Due to the COVID-19 pandemic PJJ was not able to focus on activities of interest for the elderly. Fortunately, due to the fluctuation of the statistics of the pandemic status PJJ was able to organize some school visits and this contributed to library seeing an increase in visits from the young adults.

Collections

Sint Maarten local authors collection

The St Maarten collection is a unique collection consisting of books about St Maarten and books written by St Martiners. The oldest books date from 1,865. A collection of historical documentaries about our island is also part of the collection. After the destruction of the library building the St Maarten collection was temporarily housed in the historical archive at the Government Administration Building in November 2017. The PJL plans to continue digitalizing this collection and make it accessible for the general public via the website.

Caribbean authors collection

This collection is displayed separately on the shelf and is utilized on a daily basis.

African diaspora collection

It is a growing collection which looks to focus on experiences, identity and culture of Black community and its people. This collection aims to highlight the struggles, contribution and achievements of the African diaspora both past and present. These books are donated by Mr. Lionel and Mrs. Alice Romney who wanted to give back to their community and have been sending books to PJL since 2014.

Entrepreneur Collection

In December 2021, the first 33 titles were ordered for the Youth Entrepreneurship collection.

Inventory

Container books inventory per October

Prior to the commencing of the inventory of the stored books the number of books stored in the g was approximately 46.029. This will be updated when the inventory is completed.

Public computers and Wi-Fi services

As in previous years, the library offers public computers and free Wi-Fi to the general public. The computers are maintained by the technical staff of the library. Library staff is also available to assist users with computer related questions. There are currently 4 desktop computers available for use by the general public.

Information desk

The information desk is a service-oriented department that gives patrons/visitors the ability to assist with their questions. Explanation is mentioned about the Libby / KB (Koninklijke Bibliotheek) access for library patrons. For this very instrumental service desk we assist patrons with their school assignments and if any inquiry about a specific book(s) is needed. A reservation can be placed for a particular item/book. It is not only in books but also documentation files and newspaper clippings and more.

Virtual story time on Facebook

Raising Readers Program 0- 5 years and Creating Readers Program 6 – 12 years

In 2020, in the time that we were all living in, the pandemic state of social distancing protocols moved us more toward technology state of mind. The focus changed on how to serve and reach primary level youngsters from behind the scenes. Most essential during these times for the library was to meet them on virtual platforms where they would be safe. The continuation in 2021 was no different as the virtual story time entitled “It’s Time for a Story” under the heading presented by two staff members on Wednesday at 10 am and Saturday at 11 am took flight. The program stimulates children’s imagination and expand their understanding of the world around them. These programs offer enthusiastic experiences and contributes to their imaginative world while being educated.

Regional and international cooperation

As in previous years the library will remain an active member of the Dutch Caribbean Library Association. ACURIL, the Dutch Kingdom and the Dutch Caribbean Libraries. Where and when possible, library staff will participate in local and online conferences, training sessions and workshops of the ALA (American Library Association) UNESCO or those of the DCLA.

New library

During 2021 several discussions and meetings about the establishing and building of the proposed Heritage Center facility by the Task Force in 2018 to host three entities SIMARC, the Museum and the Library got on the way after three years.

Task Force meetings were scheduled throughout the year and discussion on the how to synchronize the initiatives to offer the public at large a state of the art cultural and educational facility got on the way. Other important meetings focusing on the coordinated approach to the realization of a Heritage Center between Department of Culture of the Ministry ECYS, NRPB, the Task Force, the Philipsburg Jubilee Library and other stakeholders were also held.

After a series of meetings with these various stakeholders throughout the year it became clear to the Board and management of the library that the funding approved by the World Bank was specifically to reconstruct a new library. To avoid further delay in the process of the planning and preparation for the construction of the building, the Board of library decided in December to end the MOU which was establish between the three entities SIMARC and the Museum on May 17, 2018.

Finances

Balance sheet

Assets	31 December 2021 in ANG		31 December 2020 in ANG	
Fixed assets				
Tangible fixed assets	236,806		161,536	
		236,806		161,536
Current assets				
Receivables and prepaid expenses	79,068		49,945	
Cash and bank in hand	316,413		290,800	
		395,481		340,745
Total assets		632,287		502,281
Liabilities & equity	31 December 2021 in ANG		31 December 2020 in ANG	
Equity				
Equity	100		100	
Statutory and legal reserves	63,337		126,674	
General reserves	201,968		102,819	
		265,405		229,593
Provisions				
Equalization reserve		79,717		
Current liabilities				
Credit facilities	4,759		7,968	
Accounts payable	26,833		12,378	
Taxes and social premiums	4,673		3,172	
Other current liabilities	250,900		249,170	
		287,165		272,688
Total liabilities & equity		632,287		502,281

Profit and loss statement

Income statement	31 December 2021 in ANG		31 December 2020 in ANG	
Income				
Subsidy	1,097,100		1,253,900	
Other revenue	120,149		44,540	
		1,217,249		1,298,440
Expenses				
Employee expenses	800,234		833,081	
Depreciation	36,085		39,599	
Housing expenses	138,014		169,241	
Administrative expenses	191,387		310,469	
Activity expense	22,073		18,882	
		1,187,793		1,371,272
Earnings before taxes		29,456		-72,832
Financial income and expenses		6,356		2,292
Net result		35,812		-70,540

Closing

In closing, amidst all the challenges encountered the Philipsburg Jubilee continues its aim to maintain and enhance its services to the level before hurricane Irma. The Board and management maintained its commitment to preserve its storied past, enrich the lives of patrons and citizens and to organize itself structurally to prepare to meet the requirements to construct a new state-of-the-art building on the location of the old building.

The discussions and the outcome of the deliberations with stakeholders about the reconstruction even though somewhat not in accordance with expectation seems to be heading in a positive direction. It behooves all stakeholders stay away from assumptions, and re-focus on the importance of the realization of the construction of this new library for the citizens of this island.

The Board and management remain positive about the realization of the construction of the new library and looks forward to the completion in 2025.